



Minutes of Meeting of Wood Norton Parish Council held  
Thursday 16th November 2022 at the village hall at 7.30pm

Present: Cllrs.Marcus Crowe, Jean Johnson, John Jennings, Carol Robson, Jenny Marchant, Loraine O'Keefe, Tim Lidstone-Scott

- 1) Apologies for absence.  
County Councillor Stefan Aquarone
- 2) Minutes
  - a. Matters from the minutes not listed on the agenda.  
None
  - b. Minutes of the Parish Council meeting held on 21<sup>st</sup> September 2022 were approved.  
Proposed: Cllr.John Jennings  
Seconded: Cllr.Loraine O'Keefe.
  - c. Notes of the Planning meeting held on 6<sup>th</sup> October 2022 were approved.  
Proposed: Cllr.Jenny Marchant  
Seconded Cllr.TLS
- 3) There were no Declarations of Interest.
- 4) Updates from County Councillor, District Councillor & Police  
County Councillor Stefan Aquarone had emailed his update to Parish Councillors prior to the meeting.
- 5) To adjourn the meeting to allow public participation.

6) To receive Correspondence

- a. The Felbeck Trust has entered an agreement with North Norfolk District Council to manage the habitat of the Clay Pit, Surveyors allotment No. 3. If anyone is interested in volunteering on the site with the Felbeck Trust they should email [enquiry@felbecktrust.org.uk](mailto:enquiry@felbecktrust.org.uk).

Cllrs. may attend a site meeting with the Trust. Cllr. Marcus Crowe will communicate further with Councillors.

7) Finance

- a) Financial position:-

Defibrillator account £1662.60

Current account £5330.72

Savings Account £571.67

Village sign account £1357.82

- b) Receipt of Precept

Councillors acknowledged Precept payment of £1,518.00 dated 27 September 2022

- c) The following payments were approved:

- i. Payment for Village Hall Hire in respect of May 2022 AGM £18.75

Proposer: Cllr. Jean Johnson

Seconder Cllr. Carol Robson

- ii. Community Heartbeat Trust (CHT) Defibrillator – Replacement Pads £60.00

Proposer: Cllr. Tim Lidstone-Scott

Seconder: Cllr. Jean Johnson.

Note: The CHT are only sending replacement parts when payment is received. The cycle of PC meetings makes it difficult for prompt payment so in future the Chair and Vice chair will sanction early payments.

- iii. Auditor Gift £17.00. Payment to Cllr. Marcus Crowe.

Proposer: Cllr. Loraine O'Keefe

Seconder: Cllr. John Jennings.

- d) Banking access situation.

There is some positive action. Cllrs. Jean Johnson and Tim Lidstone-Scott have

online access but are unable access the banking app. Cllr. Marcus Crowe will be given access on Friday 18th November. Cllr Loraine O'Keefe has not received anything. Armed with a different phone number she will try again!

*Note: Following the meeting Cllrs. Johnson and Lidstone-Scott, with the Chair, successfully made an online payment, Item 7,c,i above.*

- e) Claiming VAT  
Councillors were unsure whether or not the Parish Council would be charged VAT on the Village Gates. It was agreed to delay claiming VAT until the Village Gate VAT position was clarified.
  
- 8) 2023/24 Precept  
Looking to the coming financial year there may be extra expense in the form of elections and training for a new Clerk. With the current financial stresses on households the Parish Council would prefer not to increase the Precept. This will be the starting point for discussions at the next Parish Council meeting.
  
- 9) A letter was received from the Village Hall Management Committee (VHMC) asking if a Parish Councillor would be prepared to join the VHM.  
No one was prepared to stand.
  
- 10) The Flourish Foundation (Stibbard Primary School) have a long standing governor vacancy. Any member of the parish interested should contact the school.
  
- 11) Planning Application update
  - a. PO/22/2177 | Erection of dwelling (outline – access and layout only)  
Tanglewood, Rectory Road, Wood Norton, Dereham, Norfolk NR20 5BA  
  
Application refused.
  
- 12) Village Gates Project update  
Cllr. Jennings reported that the new Village Gates should be delivered in a couple of weeks and should be erected a couple of weeks after delivery.
  
- 13) Defibrillator/ phone box.  
The Parish Council gratefully acknowledged Jim and Jayne Benton's offer to repaint the old phone box in the spring.
  
- 14) Rosemary Cottage  
Cllr. Crowe's meeting with District Councillor Vincent FitzPatrick has been rearranged for the 22nd November 2022.
  
- 15) Climate Change resolution.  
The Parish Council continues to place Reduce, Reuse, Recycle tips in the parish magazine. Cllr. Lidstone-Scott will prepare the next six months of copy.

**ACTION: TL-S**

16) Highways matters.

- a. Twyford Road. Nothing to report
- b. Rectory Road. Nothing to report
- c. Pot hole at the end of Hall Lane.

17) Parish Council Clerk position

Interviews for the two applications received have been arranged for 18th November.  
The interview panel will be Cllrs. Crowe, Johnson and Robson.  
Final changes to contract of employment were agreed.

18) Parish Council Standing Orders.

The new Standing Orders were adopted by the Council.  
Proposed: Cllr. Jean Johnson  
Seconded: Cllr. Jenny Marchant.  
Subject to removal of the reference to Wales!

19) Asset Register

This item was postponed until the next Council meeting.

20) Items for inclusion on the next agenda

Asset register  
Precept  
Rosemary Cottage  
Annual action sheet  
Review of H&S

21) Dates for 2023 meetings:

Wednesday 18<sup>th</sup> January 2023  
Wednesday 15<sup>th</sup> March 2023  
Wednesday 10<sup>th</sup> May 2023  
Wednesday 12<sup>th</sup> July 2023  
Wednesday 20<sup>th</sup> September 2023  
Wednesday 15<sup>th</sup> November 2023

Addendum: All meetings will start at 7:30pm with the exception of the 10th of May which will commence at 7:00pm.

Meeting closed 2130