



WOOD NORTON PARISH COUNCIL
A PARISH COUNCIL MEETING will take place on
Wednesday 20th March 2024 at the VILLAGE HALL at 7.30pm
Councillors are summoned to attend the above ordinary meeting for the purpose of
transacting the business on the agenda shown below.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Ophelia Donovan
Wood Norton Parish Clerk
11th March 2024

AGENDA

- 1) The Chair welcomes members and residents to the meeting.
- 2) To receive apologies for absence.
- 3) Minutes:
 - a. To discuss any matters from the Minutes not listed on the agenda. (For information only).
 - b. To approve the Minutes of the Parish Council Meeting held on 31st January 2024.
- 4) To record Declarations of Interest from members on any item to be discussed.
- 5) To receive reports from the County Councillor and District Councillor.
- 6) To close the meeting to allow public participation.
- 7) To receive correspondence.
- 8) Finance:
 - a) To receive the current financial position.
 - b) To consider any invoices to be paid.
 - c) Clerk's expenses £18.90.
 - d) To confirm the position in relation to financial year end.
 - e) To confirm preparation for the external audit-AGAR e-mail.
- 9) To provide an update on the defibrillator.
- 10) To discuss defibrillator leaflet and appoint an editor/agree distribution/next steps.
- 11) Planning Application-PF/24/0375 conversion of garage, deadline for response 22/3/2024.
- 12) Update on litter pick held on 9th March 2024- Cllr. Morley.

- 13)** Dog fouling.
- 14)** NARS training-Cllr. Morley.
- 15)** To discuss any concerns from Village Sign Annual Inspection.
- 16)** To discuss any issues from the Notice Board Annual Inspection.
- 17)** To discuss any issues relating to the safety inspection of the Commemorative Bench.
- 18)** To consider if the Parish Council would like to obtain a free portrait of King Charles III.
- 19)** New Councillor Training/Planning Training update.
- 20)** Social Media-Cllr. Morley.
- 21)** To discuss roads, highway matters and drains-Highways Visit.
- 22)** Highways Hall Lane-Cllr. O'Keefe.
- 23)** To consider Health & Safety Policy-Annual Review.
- 24)** To consider a Biodiversity Policy Plan, previously circulated by the clerk.
- 25)** Action Plan and Risk Assessment Review-Cllr. O'Keefe.
- 26)** Urgent Items.
- 27)** To receive any items for inclusion on the next Agenda.
- 28)** To note the date of the next meeting as the 15th May 2024 at the village hall at 7:00pm to include the Annual Parish Meeting and the Annual Parish Council Meeting.

Marcus Crowe, Chair. Wood Norton Parish Council.
Ophelia Donovan, Clerk. Wood Norton Parish Council.
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