

**MINUTES of the MEETING of
WOOD NORTON PARISH COUNCIL
held at WOOD NORTON VILLAGE HALL
on MONDAY 21 SEPTEMBER 2015 at 7.30pm**

PRESENT:

Councillor J. Marchant (Chairman)

Parish Cllr: M. Crowe, J. Lack, J. Johnson and L. O'Keefe

J. Johnson acted as clerk for the meeting.

1 APOLOGIES

Apologies were received from Cllrs: C. Robson and T. Lidstone-Scott

Parish Clerk: L. Jennings

District Councillor Ramsbotham and PCSO S. Artingstall.

2 PUBLIC PARTICIPATION

No members of the public were present.

3 DECLARATIONS OF INTEREST

There were none declared.

4 MINUTES OF MEETINGS

The minutes of the meeting held on 29 June 2015 and the planning meeting held on 27 August were approved and signed.

5 MATTERS ARISING

29 June 2015

Planning notification regarding an extension to Paddock View, Blacksmiths Close: councillors were told that no information has been received about the percentage increase allowed. Clerk to request information from the Planning Department.

A meeting will be held to decide which defibrillator will be purchased and the financial implications of that decision. Further information will be given at the next parish council meeting.

The chairman read out a letter from Steve White regarding safety measures on the B1110.

27 August 2015

There were no matters arising.

6. FINANCE

The following balances were reported to the meeting and were noted by councillors:

Community account - £1,908.49

Business Saver account - £568.27

Business Saver (Village Sign) - £1,705.42

7. AUDIT OF ACCOUNTS

The accounts have been audited and passed by Mazars

8 CLERK'S PENSION

The chairman informed the meeting that the clerk has decided to opt out of a pension scheme associated with her earnings as clerk to Wood Norton Parish Council.

9. INVOICE

The chairman signed the 'nil' invoice from Mazars. Councillors were uncertain if this had happened in the past or whether a fee has been paid. Clerk is to be asked to clarify the situation.

10 APPROVAL OF CLERK'S HALF YEARLY SALARY

Proposed by M. Crowe, seconded by J. Lack. Approved unanimously.

11 APPROVAL OF PAYMENT TO LADYWELL ACCOUNTANCY SERVICES

Proposed by L. O'Keefe, seconded by J. Johnson. Approved unanimously.

12 APPROVAL OF PAYMENT TO HMRC

Proposed by J. Johnson, seconded by L. O'Keefe. Approved unanimously.

13 TRAINING

Training sessions are available to new Councillors at a cost of £45 for 2 evening sessions or £50 for an all-day session. L. O'Keefe will investigate dates for whole day training at the start of 2016 and liaise with J. Lack and C. Robson to agree a date.

14 CORRESPONDENCE

Norfolk County Council Parish Partnership scheme. Councillors discussed purchasing speed awareness signs as part of the scheme, but expressed their concerns about the potential cost to the Parish Council. This, and other ideas, will need to be considered in more detail at the next meeting.

Request for donation from EACH charity. Councillors agreed to follow past policy.

Correspondence received from:

The Dudgeon Community Support Fund

Clerks & Councils Direct which is available for councillors to read.

Shane Artingstall had sent an email - nothing significant to report since the last meeting

15 ITEMS FOR INCLUSION ON THE NEXT AGENDA

The Defibrillator.

Planning application (item 5)

Parish Partnership Scheme (item 13)

The condition of the Foulsham Road.

16 DATE OF THE NEXT MEETING

Monday 2 November.

Meeting closed at 8.22 p.m.

Chairman

Date