

**MINUTES of the MEETING of
WOOD NORTON PARISH COUNCIL
held at WOOD NORTON VILLAGE HALL
on MONDAY 12th DECEMBER 2018 at 7.30pm**

PRESENT:

Councillor J. Marchant (Chairman)
Parish Cllrs: M. Crowe, J. Johnson (minute taker), T. Lidstone-Scott,
L. O'Keefe, C. Robson.

1 APOLOGIES

There were none.

2 TO RECEIVE REPORT FROM THE POLICE

There was no report.

3 REPORT FROM THE COUNTY COUNCILLOR

Nothing to report.

REPORT FROM DISTRICT COUNCILLOR

Nothing to report.

4 PUBLIC PARTICIPATION

There was none.

5 DECLARATIONS OF INTEREST

There were none.

6 MINUTES OF MEETINGS

The minutes of the meeting held on 31 October 2018 were approved and signed.

7 MATTERS ARISING NOT OTHERWISE COVERED ON THE AGENDA

There were none.

8 2019/2020 BUDGET

Budget figures, including projected figures for 2019/2020 were circulated. The proposed 2019/2020 precept represents a 7% increase on the 2018/2019 precept to cover potential costs of employing a new clerk and training for councillors.

T. Lidstone-Scott proposed that councillors approve the proposed 2019/2020 precept of £3035. C. Robson seconded the proposal. Agreed unanimously.

9 APPROVAL OF PAYMENTS

9.1 M. Crowe proposed payment of £32 to Jenny Marchant as the outstanding amount for the commemorative bench and plaque. C. Robson seconded the proposal. Agreed unanimously.

9.2 L. O'Keefe proposed that councillors authorize the additional payment of £46.53 made to Linda Jennings as part of her final salary. C. Robson seconded the proposal. Agreed unanimously.

9.3 J. Marchant proposed payment of £52 to reimburse Tim Lidstone -Scott for the Community Heartbeat Trust Emergency phone annual cost. L O'Keefe seconded the proposal. Agreed unanimously.

9.4 M. Crowe proposed payment of £168 to AOT engineering for the refurbishment of the village sign. C. Robson seconded the proposal. Agreed unanimously.

10 PLANNING APPLICATIONS

PF/18/1642 Unit 2 Rectory Road – application approved.

PF/18/1641 Unit 1 Rectory Road – plans resubmitted 5th December.

Highways have no objection to the proposals provided the gates are set back.

C. Robson informed councillors that a member of the public had expressed concerns about the development. Councillors agreed that they had not found any grounds for objecting to the application and noted that members of the public had had the opportunity to lodge an objection.

CL/18/1907 Certificate of lawfulness for occupation of annexe as separate dwelling house. – Registered. Applicant has e-mailed NNDC stating that his only residence is The Lodge, Rectory Road, Wood Norton.

J. Marchant has informed the case handler of councillors' concerns about the current application as well as historical planning issues relating to the property.

11 PARISH NOTICEBOARD

J. Marchant informed councillors that George Maynard has confirmed that the parish noticeboard can be refurbished.

ACTION: J. Marchant to obtain quotes for consideration at the next meeting.

12 CLERK VACANCY

There have been 14 expressions of interest to the advertisement on indeed.co resulting in two applications so far. The closing date for applications is 31/01/2019. T. Lidstone-Scott is sending out the job description and person specification and asking for a letter of application. J. Marchant is responding to phone calls.

ACTION: J. Marchant to contact local clerks to see if they would be interested in applying.

13 POLICIES

M. Crowe proposed that the council adopt the following policies. C. Robson seconded the proposal. Agreed unanimously.

- Anti-harassment and bullying.
- Disciplinary.
- Grievance.
- Equal Opportunities.

14 VILLAGE SIGN

The sign has been taken down and will be painted as soon as weather permits.

15 CORRESPONDENCE

- Letter for re-enrolment with Ladywell (Tax)
ACTION: T. Lidstone-Scott to update Ladywell re clerking situation and confirm that the council is still 'on their books'.
- Vattenfall – The consultation has now finished and information is available.
- Poppy seeds – These were distributed to councillors with some to be sown in the orchard.
- Clerks and Councils magazine – available to read.
- Sunshine gym – information received.
- Consultation for Western Link Road – information received and available on line.

16 AOB

- Following the resignation of Huw Bailey, the Parish Council are seeking to co-opt a new councillor.
- C. Robson reported that there was a broken stile at the entrance to a footpath in the village.

ACTION: M. Crowe to liaise with the landowner.

17 ITEMS FOR THE NEXT AGENDA

- Standing orders
ACTION: L. O'Keefe to circulate examples.
- Village sign
- Notice board
- Access to bank accounts and ability to transfer between accounts.
ACTION: J. Marchant to clarify the current situation prior to the meeting.

18 DATE OF NEXT MEETING
Wednesday 23rd January 2019

Meeting dates for 2019 were agreed as follows:

Wednesday 6 March
Wednesday 17 April
Wednesday 15 May - Annual Parish Meeting
Wednesday 3 July
Wednesday 18 September
Wednesday 30 October
Wednesday 11 December

All meetings start at 7.30 p.m. in Wood Norton Village Hall.

Meeting closed at 8.58 p.m.

Chairman

Date