

**MINUTES of the MEETING of
WOOD NORTON PARISH COUNCIL
held at WOOD NORTON VILLAGE HALL
on MONDAY 23rd January 2019 at 7.30pm**

PRESENT:

Councillor J. Marchant (Chairman)
Parish Cllrs: M. Crowe, T. Lidstone-Scott (minute taker),
L. O'Keefe, C. Robson.

1 APOLOGIES

County Councillor Steffan Aquarone.

2 TO RECEIVE REPORT FROM THE POLICE

Local Police are asking Parish Councils to help create a land ownership register of the area, to enable prompt action should travellers occupy any land. Marcus Crowe will respond.

3 REPORT FROM THE COUNTY COUNCILLOR

Adult social care MSC

We are in budget preparation mode again, and the politicians who control Council Council have begun to finalise their budget for the financial year 2019/2020. It may already have come to your attention that there is a plan to lower the minimum income level below which people do not have to contribute to the cost of their adult social care. We are deeply concerned about this and believe it will push a number of people into a desperate position.

Along with reversing the proposed closures to Children's Centres, this is one of the issues we are fighting hardest about in the run up to the budget. Please do get in touch if any constituents are able to share personal stories of what it might mean to them, and likewise if we can offer any help to them working out what they are entitled to.

Mobile phone coverage

Jacob has already written to clerks explaining the latest development in my campaign to improve phone signal in Norfolk. You may remember me mentioning that the Council is compiling a list of sites that may be available for small transmitters as they look to find solutions to the many 'not spots' that still exist. These transmitters work to boost the mobile signal but are so small as to be virtually unnoticeable.

Parish Councils and the wider community are now invited to recommend any sites they own that may be suitable for small cell transmitters. These will be added to a database that the council is using in its ongoing discussion with mobile network operators, and includes over 200 sites the council itself owns

ACTION: JM will ask Steffan for more information concerning the actual size of the booster transmitters.

REPORT FROM DISTRICT COUNCILLOR

Nothing to report.

4 PUBLIC PARTICIPATION

Vincent FitzPatrick, currently District Councillor for Priory ward (Binham, Hindringham, Langham, Stiffkey, Warham, Wells-next-the-Sea, Holkham, Quarles) attended as he is hoping to stand for the new Stibbard ward in May.

CR raised the issue of dog bins in the village, about which she has been approached by a resident. The PC has discussed installing these in the past and decided against, but we it was agreed to canvass opinion and revisit the subject next meeting

5 DECLARATIONS OF INTEREST

There were none.

6 MINUTES OF MEETINGS

The minutes of the meeting held on 12 December 2018 were approved and signed.

7 MATTERS ARISING NOT OTHERWISE COVERED ON THE AGENDA

TLS is aware that there are some more policies to present for approval

8 FINANCIAL MATTERS

8.1 As of 29 November 2018.
Community current a/c £2834.19
Defibrillator A/c £2824.00
Village sign A/c £1709.32
Savings A/c £569.56

8.2 Currently the Parish Council is unable to move money between accounts or even communicate with the bank as Linda Jennings is still the registered person. If the Council is unable to appoint a new Clerk the matter of banking will have to be addressed.

9 UPDATE ON THE PENSION REGULATOR (TPR)

As an employer (albeit not currently) the Parish Council has certain duties regarding the automatic enrolment onto a pension scheme. The Council has been unable to complete the online forms because it was registered as 'Linda Jennings'. This has now been corrected and the intention is to complete the statutory forms via the TPR website in March.

10 TO CONSIDER ESTIMATES FOR REFURBISHING THE PARISH NOTICEBOARD

WG Maynard £250 plus materials (TBC) Two more quotes yet to be obtained

11 UPDATE ON CLERKING SITUATION.

The Council has had 5 applications so far. The closing date for applications is 31/01/2019. Councillors will be sent the applicants' paperwork on Monday 4th February. A shortlist of 3 will be drawn up and dates for interviews agreed.

12 TRAINING OPPORTUNITIES WITH NPTS

Training dates are available for clerks and councillors, but it was decided to consider these after we know if we have a new clerk, and also, in the light of the forthcoming elections in May, after a new council has been formed.

13 STANDING ORDERS

It was agreed the Parish Council should have a set of Standing Orders the creation of which will be tackled once we have a new Clerk in post. It was further agreed to create a spreadsheet of repeating tasks, for example annual risk assessments and policy reviews, to help ensure the Council does not fall behind in these regular jobs. The spreadsheet will be completed in time for the Annual Parish Meeting. ACTION: All Councillors to feed back to LOK with tasks that are or should be regular.

14 CORRESPONDENCE

NALC Spring conference will take place this year on March 14th at Taverham

North Norfolk District Council are undertaking an Open Space, Sport and Recreation Study. The Parish Council will be contacted to take part.

Parish Council elections take place every four years, and are due this May Thursday May 2nd.. Nomination papers will be available in due course and must be completed and submitted by April 3rd. Wood Norton Parish Council is one councillor short. If you would like to join us then please contact a current councillor for information.

15 To note any matters arising for information only:

1. broken stile on Wings Lane. This has been repaired.
2. consultation on Western Link Road. The consultation is now closed. The preferred option will be made public in Spring 2019.

16 TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA

Elections, Clerking, Notice board, policies, dog bins.

17 Date of the next Parish Council meeting. 6th March 2019 at 1930

Meeting closed at 8.26 p.m.

Chairman

Date