

**MINUTES of the meeting of WOOD NORTON PARISH COUNCIL
held at WOOD NORTON VILLAGE HALL on Wednesday 15th May
2019 at 7.30pm**

PRESENT: Councillor J. Marchant (Chairman), Parish Cllrs:
C. Robson, J. Johnson, M Crowe, C Stannard (Parish Clerk).

Representatives from village clubs and societies attended for the first part of the meeting.

1) Election of the Chairman and the Chairman's Declaration of Acceptance of Office and Declarations of Interest as required by law

J Johnson proposed and I Primrose seconded J Marchant as Chairman, who was voted in unanimously.

2) Election of the Vice Chairman and the Vice Chairman's Acceptance of Office and Declarations of Interest as required by law

J Marchant proposed and P Marchant seconded J Johnson as Vice Chairman, who was voted in unanimously.

3) Elected Councillors present to sign their Declaration of Acceptance of Office and Declarations of Interest as required by law

The Councillors present signed their Declaration of Acceptance and Declarations of Interest forms.

4) Councillor vacancies to be filled by co-option

J Johnson proposed and C Robson seconded M Crowe as a co-opted Councillor.

J Marchant informed those present that L O'Keefe (not present) will be co-opted at the next meeting and that there is an additional vacancy that needs filling and invited those present to stand.

5) Apologies

Apologies were received from T Lidstone-Scott and L O'Keefe.

6) Police Report

PC Rich Dawson gave a crime report.

Wood Norton has the lowest crime rate, although rural crime and drugs issues are on the rise. The front office is now closed so call 101 (slow response) or e-mail: sntfakenham@norfolk.pnn.police.uk or attend an engagement surgery Thursdays from 1-3pm.

7) County Councillor Report

Steffan Aquarone gave a report, explaining that significant efforts have gone into actions tackling climate change.

8) Annual report from the Chairman

J Marchant gave her annual report (attached).

9) Public Participation. Reports from village groups and organisations:

The following groups and organisations outlined activities from the past year and future plans.

The Village Hall Committee (John Lack)

The Art Club (Angie Wells)

The Bowls Club (Melanie Daglass)

The Heritage Group (Ivor Wells)

The Community Orchard (Carol Robson)

The PCC (Joanne Burd)

The Wood Norton Charitable Trust (Rosemary Ditchman).

The public left the meeting.

10) Declarations of Interest on items on the agenda and consideration of any requests for dispensations

There were no declarations.

11) Minutes of the Parish Council Meeting held on 17th April 2019

The minutes were approved as a true record.

12) Matters arising for information only:

a. General Data Protection Regulation (GDPR) update

A reminder was given about the need for continued caution.

b. Anglian Water - mains sewerage connection

It was reported that there would be a 10-year wait before any work is undertaken.

c. Village Sign

The sign is in the process of being painted.

d. Village Notice Board

The newly refurbished notice board is unsteady. It was agreed that M Crowe would talk to the firm that did the work.

13) Appointment to outside bodies

It was agreed that the Parish Councillors would take it in turns to sit on the Village Hall Committee meetings as observers. J Johnson would e-mail Pam to that effect.

14) Code of Conduct

It was agreed that the Code would be adopted at the next meeting when all the Councillors would be present.

15) Clerk's financial report and agreement of payments to be made:

- i) The annual fee for insurance with Came & Co at a cost of £352.85 for one year or £337.71 per year for three years.**

It was agreed that the PC would sign up to three years insurance at £337.71, the best value option recommended by a broker.

- ii) Notification of first precept payment.**

The first precept payment of £1518.00 has been received.

- iii) Payments to the Clerk for Months 1 & 2, together with costs for attending training course**

J Marchant agreed to calculate the amount and send a cheque to the Clerk.

- iv) Payments for refurbishment of Parish Noticeboard and for dog bin**

The notice board is unsteady, so payment was not approved.
The bin will be erected shortly.

- v) To receive a balance of accounts.**

J Marchant will sort the balance of accounts.

16) Correspondence

- a) Notification was received that the North Norfolk District Council Local Plan 2016-2036 Public Consultation will take place from 7th May 2019 to 19th June 2019.
- b) Clerks & Councils Direct - May 2019 was received.

17) Items for inclusion on the next agenda: *the Annual Governance and Accountability Return for 2017/18 (if complete) and end of year accounts; Standing orders and annual task sheet; mains drainage; Code of Conduct, Defibrillator Invoice, Signing of Register of Parish Members Interests and Declaration of Acceptance of Office (TLS, LO), Co-option of LO, amenity land query, Ladywell invoice, dates for forthcoming meetings*

18) Date of the next Parish Council meeting - Wednesday 3 July 2019 at 7.30pm.