



WOOD NORTON PARISH COUNCIL

Minutes of the Meeting of WOOD NORTON PARISH COUNCIL held on

WEDNESDAY 16th September 2020 Virtually via Zoom

Present: Jenny Marchant (Chair), Loraine O'Keefe, Jean Johnson, John Jennings, Marcus Crowe

Clerk: Nicola Ledain

Also present: Steffan Aquarone (NCC Councillor) and Vincent Fitzpatrick (NNDC Councillor)

1. Apologies

Apologies were received and accepted from Carol Robson and Tim Lidstone-Scott.

2. Declarations of Interest

No interests were declared.

3. Minutes

The minutes of the meeting held on 8 July 2020 were agreed.

4. Updates from Police, County Councillor and District Councillor

4.1 The Police newsletter was regularly circulated via email.

4.2 County Councillor Steffan Aquarone reported that a white paper on devolution would be published from central government sometime in September. In summary, it would happen quicker in those areas that had universal agreement and Norfolk is not one of those. However, it was important to be aware that it was being discussed.
Covid guidelines seemed to be followed in Norfolk, and this was evident from the low number of cases per week being reported.

SA agreed to follow up on the email about the Rectory Road drains.

A report had been circulated.

4.3 District Councillor Vincent Fitzpatrick also reported briefly about devolution.

There were no dates for the timetable of the consultation of the Local Plan as this had been disturbed by the Covid-19 pandemic.

Electoral roll canvassing had begun and it was important to ensure that residents were registered on the electoral roll.

A report had been circulated.

5. Public Participation

No public were present.

6. Matters Arising

- 6.1** Unfortunately the clerk doesn't seem to be receiving the bank statements and has been advised by Barclays to resend the bank mandate. This will be actioned.

7. Finance

- 7a.** The balances of the accounts as at 29 July 2020 were as follows:

Current account: £4551.49

Defibrillator account: £2707

Village sign account: £1356.93

Rainy day account: £571.31

- 7b.** The Clerk would organise the online banking for the next meeting.

- 7c.** The Council AGREED to exempt the Council from external audit and if so to authorise the Clerk and Chair to sign the exemption certificate

The Council received and CONSIDERED the internal auditor's report.

The Council APPROVED the 2019-20 Statement of Accounts.

- 7d.** The following payments were made:

Nicola Ledain (clerk): August and September salary: £193.22

HMRC (quarter 1 and quarter 2): £137.60

Defibrillator: £54

Norfolk Alc subscription: £133.41

Auditor's present – payable to J Marchant: £18

Forwarded mail – payable to J Marchant: £4

8. Planning Applications

- 8a.** There were no new planning applications.

9. Correspondence

- 9a.** The clerk had received an email from Norfolk Highways asking who owned the land on Holt Road due to there being a dead and dangerous tree that needed attention. The Parish Council were unsure but MC agreed to take a look and let the clerk know.

- 9b.** The clerk had received an email from a local school federation asking for volunteers to become school governors. This would be forwarded to the parish magazine to put in the next edition.

10. Village Gates on new Road

The Council discussed the possibility of applying to the Parish Partnership Scheme for funding for either Village gates, a SAM2 speed monitor or a VAS speed monitor. Rough costs were discussed and JoJ would contact the Area Highways Engineer, Steve White, to seek advice and approval. A decision would be made at the next meeting in time for the deadline of 6th December for the scheme.

11. Emptying of dog waste bins

The dog waste bins were being emptied regularly after a period of overflowing. However the clerk had still not received a response to her request for an invoice for the emptying or the purchase of the bin. This matter was ongoing.

12. Highways Matters

- 12.1** Twyford Road – TLS had contacted NCC highways and they were taking action within 6 weeks. It was also reported that there had been some mattresses left on the verge in Twyford Road and

the clerk would report this to the District Council.

12.2 Rectory Road drains – CR had asked County Cllr Steffan Aquarone to report.

12.3 Telegraph wires – JoJ had placed a note in the magazine.

12.4 Roadside Kerb obstructions – The Chair reported that there were a number of obstructions being placed into verges to prevent cars from driving onto them. However, some of these had become invisible due to long grass and would damage undercarriages of vehicles. Highways did comment that this was not allowed and they would remove them if asked. The Council agreed that a note should be placed into the parish magazine asking people to make them visible.

13. Items for next agenda

Dog waste bins, Twyford Road, Rectory Road drains, budget and precept setting, Parish Partnership Scheme, Dead tree on Holt Road, dates for 2021

14. Date of next meeting

The date of the next meeting is 18th November 2020.

Meeting finished at 8.30pm.