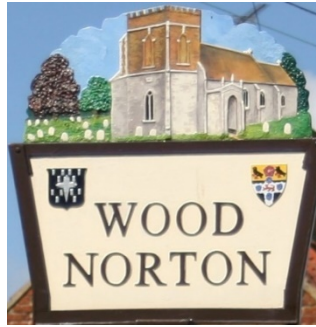




WOOD NORTON PARISH COUNCIL

Minutes of

Wednesday 21st September 2022

at the village hall at 7.30pm

Attending: Cllrs. M.Crowe (chair), T Lidstone-Scott (Minute taker), Jean Johnson, John Jennings, Lorain O'Keefe. District Councillor V. Fitzpatrick.

- 1) One minute silence was held to remember HRH Queen Elizabeth II.
- 2) There were apologies from Cllrs J.Marchant and C.Robson, also from CC S Aquarone.
- 3) There were no declarations of Interest for items on the agenda.
- 4) Minutes of the Parish Council Meeting held on 17th August 2022 were agreed and signed.
- 5) Matters arising from the Minutes and not included on the Agenda.
Asset list and Standing Orders. It was agreed to add these items to the next Agenda.
- 6) A report was received from the District Councillor.
 - i) The report included an update on NNDC's actions following the death of HRH Queen Elizabeth II.
 - ii) change of bin collection days. NNDC's waste contractor did provide a laminated card of the changes for every household. The NNDC website provides information on the new bin collection days if householders are confused.
 - iii) District Councillor Fitzpatrick reminds people that there will be both District and Parish elections in May 2023. It is important that the recent electoral registration communication is responded to if there have been changes in the household make up. Postal or proxy voting should be considered if voters are likely to be away from the village on 4th May 2023. Visit electoralcommission.org.uk/voter for more information.
 - iv) There are three NNDC funding streams available to North Norfolk organisations- **Sustainable Communities.**
In April 2019, North Norfolk District Council declared a Climate Emergency across the District. To reflect and support the Council's priorities in respect of climate change and the environment, a new grant fund, The North Norfolk Sustainable Communities Fund has been established.

The aim of the new North Norfolk Sustainable Communities Fund, which has environmental and community sustainability at its heart, is to help build strong and sustainable communities and ensure the long term future and wellbeing of our communities here in North Norfolk.

The North Norfolk Sustainable Communities Fund will help communities to develop new and innovative projects which will enable communities to improve their environment as well as their health and social wellbeing. <https://www.north-norfolk.gov.uk/tasks/community-grants-and-funding/north-norfolk-sustainable-communities-fund-details/>

Arts and Culture Fund.

NNDC's Arts and Culture Fund offers grants of up to £3,500 to voluntary and community organisations, town and parish councils, whose project is based within north Norfolk with the aim to improve health and wellbeing of North Norfolk residents through active participation and engagement. Arts and Culture is considered to be activities, services or events which relate to the participation and active engagement with visual, literary and performing arts. <https://www.north-norfolk.gov.uk/tasks/community-grants-and-funding/arts-and-culture-fund-details/>

Community Transport Fund.

NNDC's Community Transport Fund offers grants to voluntary and community organisations, town and parish councils, whose project will benefit vulnerable, disadvantaged, and isolated people of all ages living in rural areas by providing a flexible community transport service that will enable them to access the services and facilities they need. <https://www.north-norfolk.gov.uk/tasks/community-grants-and-funding/community-transport-fund-details/>

- 7) The meeting was closed to allow for Public Participation.
- 8) It was reported that a Book of Condolence had been opened and was situated in the Church.
- 9) Parish Council Clerk vacancy.
 - a. The advert has been placed in the Parish Magazine and the Norfolk Association of Local Councils website. Copies would be posted on Nextdoor.
 - b. There are new email accounts for Parish Clerk and Chair.
chairwoodnortonpc@gmail.com, clerkwoodnortonpc@gmail.com. Currently Cllr. M.Crowe has access to the clerk's account until such time as one is appointed.

10) Finance

- a) Community Account as of 26th August 2022 - £4128.58
- b) Payments:
 - i. Stationery for condolence book £13.33 (Cllr. J Jennings reimbursement)
Proposed - Cllr. T Lidstone-Scott
Seconded - Cllr. L O'Keefe
Agreed
 - ii. Community Heartbeat Year 6 rental £62.40
Proposed - Cllr. L O'Keefe
Seconded - Cllr. Jean Johnson
Agreed
- c) The Chair sort approval to purchase a gift for the auditor.
Proposed - Cllr. J Johnson
Seconded - Cllr. T Lidstone-Scott
Agreed
- d) Cllr. J Johnson provided an update on banking access situation.
Slow progress was being made. All correspondence is coming to Cllr. Johnson.
Correspondence to the past two Clerks has now been stopped. Forms were signed at the meeting to add Cllr. L O'Keefe as a signatory and remove previous signatories, which apparently go back many years. There is also a form to enable read only access for Councillors who are not signatories. Unfortunately all communication has to be done by telephone and completing forms. There is no access via face to face at the local Barclays branch.

11) Village Gates Project

Cllr. J Jennings reported that the village gates had been approved, the site inspected and approved. No date for installation yet.

12) Cost of Living Support Scheme

The scheme was over subscribed and the Parish Council were advised not to submit a request for funds. The Council has registered for funding updates should there be further tranches of funding.

13) A textile/shoe bank is now installed in the village hall car park.

14) Highways matters

- a. Twyford Road. Nothing to report.
- b. Rectory Road. Nothing to report
- c. Any others. Nothing to report

15) Repainting of the Phone Box

It was agreed the phone box, now housing our defibrillator, was in need of painting. Cllr. M Crowe will liaise with the Bentons to see if they were willing to take on the task but if not it was agreed the job should be put out for tender. Cllr.T Lidstone-Scott will ask BT about paint.Cllr.M Crowe will ask Stibbard about the cost of their recently painted phone box.

ACTION:

Cllr. M.C

Cllr.T.L-S

16) Information Commission Office (ICO)

The ICO is UK's independent authority set up to uphold information rights in the public interest, promoting openness by public bodies and data privacy for individuals. After research it transpires that Wood Norton Parish Council do not store/handle enough personal data so don't need to pay a fee.

17) To discuss the Climate Change resolution

Eco tips continue to be placed in the parish magazine.

ACTION:

Cllr.T.L-S

18) Planning Applications

- a. PF/22/1605: Single storey side extension to dwelling and replacement 3 bay detached cart shed garage; rebuilding of front wall with adjusted gateway; Cromes Barn, Foulsham Road, Wood Norton, Dereham, Norfolk, NR20 5BG – Consultation Expiry Date 2nd September (pending consideration)
- b. PF/22/1845: Dormer to a rear elevation of dwelling; external alterations to existing dormers and roof lights, Bluebell Barn, Lyng Hall Lane, Wood Norton, Dereham, Norfolk NR20 5BJ – Consultation Expiry Date 31st August (pending consideration)

19) Rosemary Cottage.

There has been no further action. Cllr. M Crowe is seeking site visit with NNDC.

ACTION:

Cllr.M.C

20) Correspondence

- i) Invoices received- Replacement pads for the AED and for room hire of the AGM. These will be placed on the next agenda.
- ii) A letter from the VHMC, due to rising costs the PC will now be charged for use of the Committee Room. Charging will commence from 1st November 2022
- iii) North Norfolk District Council election advice. They ask the PC to promote the fact

that elections are coming up in May 2023.

21) To receive any items for inclusion on the next agenda.

Asset list and SO, Gift to Auditor, Phone box, Rosemary

22) To note the date of the next meeting: Wednesday 16th November 2022

Meeting closed at 2100 hrs