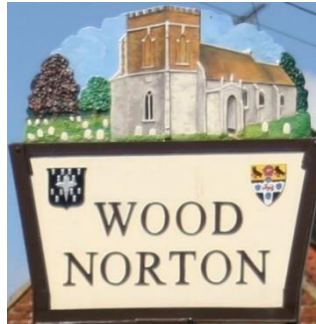




WOOD NORTON PARISH COUNCIL

Draft Minutes of Meeting

Wednesday 20th September 2023 at the Village Hall at 7:30pm.

In Attendance: Parish Councillors: Marcus Crowe (Chair), Jean Johnson (Vice-Chair), Loraine O'keefe, John Jennings, Tim Lidstone-Scott and Tess Morley. District Councillor: Mike Hankins. Clerk: Ophelia Donovan.

- 1) The Chair welcomed everyone to the meeting and introduced Cllr. Hankins to members of the Parish Council.
- 2) Apologies were received and accepted from County Councillor Steffan Aquarone.
- 3) Minutes:
 - a. There were no matters from the minutes not listed on the agenda.
 - b. The Minutes of the Parish Council meeting held on Monday 24^h July 2023 were agreed and signed.
- 4) Cllr. Crowe declared an interest in payments.
- 5) The Chair confirmed that everyone had read the previously circulated report received from County Cllr. Steffan Aquarone. Cllr. Mike Hankins provided an update on District matters.
- 6) There was no public participation.
- 7) The Chair confirmed that correspondence had been received just before the meeting, requesting payment for the dog bin collection in the sum of £258.96. It was unanimously agreed that this invoice should be paid.
- 8) Finance:
 - a. The Chair confirmed the financial position as follows:
Community Account £2,264.38
Business Account £3,589.13
Village sign Account £1,366.76
Defibrillator £1,595.60
 - b. The following payments were approved.
 - i. Grit bin-£158.40
 - ii. Auditor's gift-£21.00.Proposed: Cllr. Johnson
Seconded: Cllr. Jennings.
- 9) The Chair presented the half year accounts to the Council.
- 10) The Chair presented the proposed budget to the Council.
- 11) The Chair provided an update on the defibrillator. It was reported that the telephone system was not working. There is a sign on the defibrillator asking users to call the emergency services on their mobile phones rather than using the buttons. The Community Heartbeat Trust, who maintains the telephone system, have confirmed that they will not be charging

the Parish Council until the telephone system is repaired. There was discussion about whether providing the access code for the defibrillator to residents, would invalidate the Parish Council's insurance. Cllr. Lidstone Scott had confirmed by e-mail that he has spoken to the Community Heartbeat Trust and they said it is up to the Parish Council regarding the code. Cllr. Johnson stated it would be helpful to have this in writing. It was agreed that this agenda item would be deferred until the next meeting.

- 12) There were no planning applications.
- 13) Cllr. Morley asked whether Wood Norton had had a litter pick before. She stated that she saw so much litter in hedges and would like to organise a litter pick. The Council agreed that this was a good idea. Cllr. Morley is going to look into organising a litter pick.
- 14) The Chair provided an update on the Felbeck Trust. Cllr. Johnson reported that her husband had applied to volunteer with the Felbeck Trust and had been accepted.
- 15) Cllr. Crowe confirmed that the grit bin had been delivered and that he would prepare the ground and put the bin into position in October.
- 16) Cllr. Morley reported that she thought a Facebook page would help to interact with residents about Council matters. The Council agreed that this was a good idea. Cllr. Morley stated that she would maintain the page and moderate any comments on the page.
- 17) The Clerk reported that the Asset List should be reviewed. Cllr. O'Keefe stated that if she could find a copy of the current List, she would send the Clerk a copy.
- 18) A discussion took place regarding roads, highways matters and drains.
 - i) The Chair provided an update regarding his meeting with the street inspector. He confirmed that the street inspector said he would need to flush drain along Hall Lane. He also confirmed that the repeater sign would need to be moved, the hedge along the B1110 is still protruding into the road and has been reported.
 - ii) It was unanimously agreed that there were no new issues to report for the upcoming street inspector's visit from the 16th October 2023.
- 19) An update was provided in relation to the recruitment of another councillor via co-option. It was unanimously agreed that an advertisement could be placed on the facebook page that Cllr. Morley will set up.
- 20) Cllr. O'Keefe provided an update on maintaining the Action Sheet. It was agreed that if any items on the action sheet had been completed, then Cllr. O' Keefe should be informed of this via e-mail.
- 21) The Clerk asked whether the Council had any comments in relation to the Consultation of the change of status in the Stibbard School. The Council had no comments regarding this.
- 22) Items for inclusion on the next Agenda included the Asset Register, the defibrillator update, NARS training, Facebook page and the Asset List.
- 23) The details of the next meeting were confirmed as 15th November 2023 at Wood Norton Village Hall at 7:30pm. The meeting closed at 8:55pm.

Signed:Chair, Marcus Crowe, 15th November 2023.