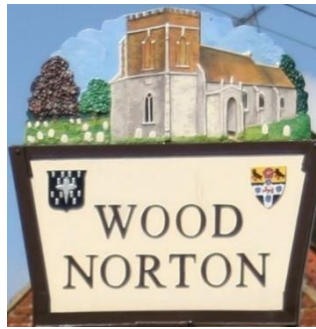




WOOD NORTON PARISH COUNCIL

Minutes of Meeting

Wednesday 17th July 2024 at the Village Hall at 7:30pm.

In Attendance: Parish Councillors: Marcus Crowe (Chair), Jean Johnson (Vice-Chair), John Jennings, Tess Morley and Daniel Coe. Clerk: Ophelia Donovan. Public 3.

- 1) Cllr. Crowe welcomed those present.
- 2) Apologies were received and accepted from Councillor Lidstone-Scott, District Councillor Hankins and County Councillor Aquarone.
- 3) Minutes:
 - a) No matters were discussed from the Minutes which were not listed on the Agenda.
 - b) The Minutes of the Parish Council meeting held on Wednesday 17th July were approved and signed by the Chairman.
- 5) Cllr. O'Keefe declared an interest in the ditch issues.
- 6) The reports from Cllr. Aquarone and Cllr. Hankins were read out by the Chairman.
- 7) The Chair closed the meeting for public participation. One resident requested whether the Parish Council would consider making a donation towards Churchyard maintenance. The resident stated that the Parish Council used to make a donation about 10 years ago. The Churchyard needs 2-3 large cuts a year, with an estimate of £300-£400 per cut, although the resident said they can obtain more quotes. It was resolved that the resident would obtain further quotes and attend the next Parish Council meeting. Two residents spoke about the ditch issues and ways of resolving them.
- 8) Correspondence:
 - a) Correspondence had been received regarding noise nuisance. However, this is no longer being pursued.
- 9) Finance:
 - a) The Chair presented the current financial situation as follows:
Community Account £2,287.74.
Business Account £4,630.63.
Village Sign Account £1,381.80
Defibrillator Account £1,166.66.
 - b) The payments to be made were authorised as follows:
 - c) The Auditors gift to be purchased to the value of £20.00 was unanimously approved.
Proposed: Cllr. Johnson. Seconded: Cllr. O'Keefe.
 - d) The Chair confirmed that no payment had been submitted yet for the quarter 1 PAYE submission.

- e) It was unanimously agreed that a new lock to the value of £10.00 should be purchased for the noticeboard. Proposed: Cllr. Coe. Seconded: Cllr. Johnson.
- f) Payment for the RIDDOR Report in the sum of £8.00 was approved. Proposed: Cllr. Coe. Seconded: Cllr. Johnson.
- g) The VAT refund of £117.78 had been received. It was agreed that £37.39 of the VAT refund should be transferred to the defibrillator account. Proposed: Cllr. O'Keefe. Seconded: Cllr. Johnson.
- h) The Clerk's expenses in the sum of £18.90 were unanimously agreed. Proposed: Cllr. Morley. Seconded: Cllr. Jennings.
- i) The defibrillator emergency telephone renewal payment in the sum of £72.00 was agreed. Proposed: Cllr. Morley. Seconded: Cllr. O'Keefe.
- 10) Ditch issues-Cllr. O'Keefe replied to concerns regarding a ditch on her land. Cllr. O'Keefe stated that the ditch had been dug out and rodded through at the Hall Lane end between the large and small drainage ponds. Work is now starting to clear any blockages that may be found working back from the drainage ponds to the other end of ditch. Cllr. O'Keefe stated that she has been informed that there was a history of blocked ditches along Church Road.
- 11) Highways Matters: An update was provided on ditch clearing, roads and hedges. Highways had confirmed that the overgrown hedge along the B1110 will be cut after the bird nesting season is over. The issues concerning the ditch along Foulsham Road were also discussed with suggestions that a road closure to clear the culvert mentioned.
- 12) The update on the RIDDOR Accident report was deferred.
- 13) It was agreed that payment should be made for the insurance renewal.
- 14) The update on the defibrillator, including the Annual Report was deferred.
- 15) There were no planning applications.
- 16) Dog fouling was discussed. The placement of dog waste bins was considered with the dog bin at the village hall not being easily accessible. It was suggested that another dog bin could be placed within the village with possible places being the corner of Hall Lane and Church Road or Wings Lane. It was agreed that this should be included as an item for discussion at September's meeting.
- 17) Cllr. Morley provided an update on the NARS training, Cllr. Morley stated that she was still awaiting a reply as to suitable dates.
- 18) The Sewage Treatment System Scheme was deferred.
- 19) Planning training was discussed, this is available on the 12th September 2024 at 6pm via teams. There was interest from two councillors.
- 20) Cllr. Morley provided an update on social media.
- 21) The public footpath was discussed. It was agreed that Cllr. Morley would speak with a resident about this and to try and obtain information and report back at the next meeting.
- 22) Biodiversity:
 - a) Cllr. Johnson provided an update on the Action Plan. The draft Action Plan was agreed with no additions. Proposed: Cllr. Morley. Seconded: Cllr. Coe.
 - b) A budget for Biodiversity actions was considered. Cllr. Johnson stated that she had considered speakers but that this, like most things have a cost involved. Cllr. Crowe suggested that the Felbeck Trust did offer a visit for the whole village but that parking may be an issue. Cllr. Johnson spoke about getting more people involved with biodiversity. Cllr. Johnson suggested that a bird box making class could be held at the village hall for children. A resident offered some off cuts of wood which could help make the bird boxes. It was agreed that the biodiversity was at a preliminary stage but that this was being evolved with lots of ideas.

- 23) There were no urgent items.
- 24) Items for the Action Sheet included moving the dog bin entry to September.
- 25) Items for inclusion on the next Agenda include dog bins, footpath, Action Sheet, Biodiversity Plan and Churchyard.
- 26) To note the date of the next meeting as Wednesday the 18th September 2024 at the village hall at 7:30pm.

The meeting closed at 21:06.

Signed:.....
Chair, Marcus Crowe.

Dated:.....