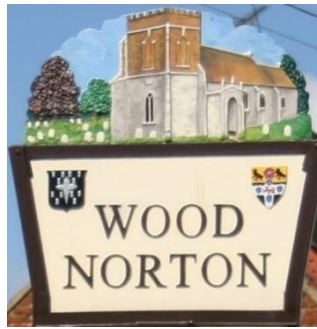




WOOD NORTON PARISH COUNCIL

Minutes of Meeting

Wednesday 18th September 2024 at the Village Hall at 7:30pm.

In Attendance: Parish Councillors: Jean Johnson (Vice-Chair presiding as Chair for the meeting), Loraine O'Keefe, Tim Lidstone-Scott, Tess Morley and Daniel Coe. District Councillor, Mike Hankins. Clerk: Ophelia Donovan. Public 5.

- 1) Cllr. Johnson welcomed those present.
- 2) Apologies were received and accepted from Cllr. Crowe, Cllr. Jennings and County Councillor Aquarone.
- 3) Minutes:
 - a) No matters were discussed from the Minutes which were not listed on the agenda.
 - b) The Minutes of the Parish Council meeting held on Wednesday 17th July were approved and signed by Cllr. Johnson.
 - c) Cllr. Johnson declared an interest as a member of the Parochial Church Council and churchyard volunteer. Cllr. Lidstone-Scott declared an interest as a churchyard volunteer.
- 4) The report from Cllr. Aquarone had been previously circulated by the clerk. Cllr. Hankins read out his report and gave an update on district matters. Cllr. Johnson wanted to record the Parish Council's thanks to Cllr. Aquarone for his past support to the council.
- 5) Cllr. Johnson closed the meeting for public participation. A resident wanted to raise their concerns regarding the invasion of rats along Rectory Road in Wood Norton. It was agreed that the clerk should e-mail District Cllr. Hankins to request his assistance in reporting this to the District Council. Another resident requested a donation towards the maintenance of the church grounds. As the resident had only provided two quotes and a third is required under the Parish Council's Financial Regulations 11.1.h, it was agreed that the request for a donation should be deferred to November's Parish Council meeting, when the third quote should be available. A third resident wanted to express an idea to enhance biodiversity in the village. The resident proposed a "world clean up endeavour" to tidy various areas that are overgrown. It was agreed that this item should be added to November's agenda to be discussed in greater detail.

- 6) The clerk provided details of correspondence received. This included reports of the rat invasion and an enquiry as to the owner of land where a tree is situated. There was also an update from two residents confirming that they had significantly cleared their ditch.
- 7) Finance:
 - a) Cllr. Johnson presented the current financial situation as follows:

Community Account £1,909.51.

Business Account £4,630.63.

Village Sign Account £1,381.80.

Defibrillator Account £1,094.66.
 - b) No payments were submitted for approval.
 - c) It was confirmed that payment for the dog bin waste collection had been made.
- 8) The request for donation to the Churchyard had already been discussed, when the meeting closed for public participation.
- 9) Cllr. O'Keefe provided an update on ditch issues. She confirmed that the ditch on her land had almost been cleared. Other landowners had been in touch to say that they had also cleared their ditch.
- 10) Cllr. Lidstone-Scott confirmed that the RIDDOR book had been purchased and that it would be located at the village hall.
- 11) The insurance for the Parish Council had been renewed. Cllr. Johnson confirmed that as soon as the lock is fixed, she will place a copy of the insurance schedule in the noticeboard.
- 12) The update on the defibrillator, including the Annual Report was deferred to November's meeting.
- 13) There were no planning applications.
- 14) Correspondence had been considered earlier in the meeting.
- 15) The issue of the rat invasion had been considered earlier in the meeting.
- 16) The issue of dog fouling was deferred until November's meeting.
- 17) The placement or purchase of an additional dog bin was deferred until November's meeting.
- 18) Cllr. Morley provided an update on the NARS training, Cllr. Morley stated that she was still awaiting a reply as to suitable dates for the training.
- 19) The Sewage Treatment System Scheme was deferred until November's meeting.
- 20) Planning training which took place on the 12th September 2024, was discussed. Cllr. O'Keefe said that it was informative. Cllr. Coe was unable to attend the training due to work commitments.
- 21) Cllr. Morley said that there was nothing to report on social media.

- 22) The public footpath was discussed. Cllr. Morley said that she had spoken to a resident. There were concerns that signs had been moved. Cllr. Lidstone-Scott requested that the clerk request an ordinance map of the area. The clerk advised that she will make enquiries with the footpath and bye ways department at Norwich City Council.
- 23) The biodiversity plan was deferred until November's meeting.
- 24) Cllr. Johnson advised the clerk that Cllr. Crowe had requested that she follow up the issues concerning Foulsham Road with Anglian Water.
- 25) Items for the Action Sheet include moving the defibrillator annual report to November.
- 26) Items for inclusion on the next agenda include dog bins, footpath, Action Sheet, the Biodiversity Plan and Churchyard donation.
- 27) To note the date of the next meeting as Wednesday the 20th November 2024 at the village hall at 7:30pm.

The meeting closed at 21:22.

Signed:.....

Chair, Marcus Crowe.

Dated:.....