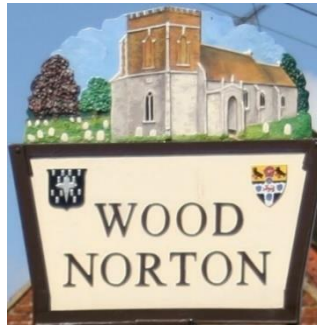




### WOOD NORTON PARISH COUNCIL

A PARISH COUNCIL MEETING of WOOD NORTON PARISH COUNCIL will take place on  
Wednesday 19<sup>th</sup> March at the VILLAGE HALL at 7.30pm

Councillors are summoned to attend the above ordinary meeting for the purpose of transacting the business on the agenda shown below.

### **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

Joanne Francis  
Wood Norton Parish Clerk  
10<sup>th</sup> March 2025

### **AGENDA**

- 1) The Chair welcomes those present.
- 2) a) To receive apologies.  
b) To consider approval for the reasons for absence.
- 3) Minutes:
  - a) To discuss any matters from the Minutes not listed on the Agenda (For information only)
  - b) To approve the Minutes of the Parish Council Meeting held on 15<sup>th</sup> January 2025 as a true and correct record.
- 4) To record Declarations of Interest from members on any item to be discussed.
- 5) To receive letters from Norfolk and County Officer Adrian Myers.
  - a) To accept introduction letter from the new County Officer, Adrian Myers.
  - b) To accept letter from County Officer, Adrian Myers regarding payroll service provision.
- 6) To receive reports from District Councillor Mike Hankins.
  - a) Digital infrastructure.
  - b) Solar discount offer.
- 7) To close the meeting to allow public participation.

- 8)** To receive correspondence.
  - a) To accept letter from James Moore (NNDC Technical accountant) on the District council taxbase & impacts on parish council precept & Second homes premium charge
  - b) To accept email & attachment from Lynda Wilson regarding Devolution and LGR.
  - c) To accept email & letter from NALC introducing the new finance officer, Desere and the new IT officer Chris.
  - d) To accept email & training applications for Councillors on Planning related' topics for Town & Parish Councils, from Maxine Collis (NNDC Planning Support Manager) Form to be submitted by the end of February
  - e) To accept email from Ron Bailey (Parliamentary Advisor to the charity Electrical Safety First (ESF) regarding Safety of Lithium-ion Batteries Campaign.
  - f) NALC membership renewal.
- 9)** Finance:
  - a) To receive the current financial position.
  - b) To approve payments to be made.
  - c) Clerk's expenses.
  - d) Marcus Crowe - Invoice for new Key For Noticeboard
- 10)** To provide an update on the defibrillator.
- 11)** Highways matters
  - a) To accept email from resident regarding concern over flowers being cut from the verges.
  - b) Update on Foulsham Road.
- 12)** Planning Applications:
  - a) PF/25/0081 Pendeford House – Approved 03.03.25
- 13)** Affordable Housing - The figure of 27 households on the affordable housing waiting list comes from the current council housing list. Infrastructure would be dealt with at the time of a planning application. Anne Clarke (NNDC Community Housing Enabler) would be happy to explore opportunities that could be available in Wood Norton is councillors wish.
- 14)** Laptop replacement.
- 15)** Social Media - Cllr. Morley.
- 16)** Biodiversity Plan
- 17)** To discuss organising a litter pick in March.
- 18)** Urgent Items.
- 19)** Action plan – Cllr O'keefe
- 20)** To receive any items for inclusion on the next agenda.
- 21)** To resolve to move to a closed session in accordance with s.1 (2) of the Public Bodies Admission to Meetings Act 1960.
  - a) Clerk's resignation.
  - b) New clerk's terms agreed.

- c) To consider whether to advertise on the NALC website and agree advertisement.
- 22)** To note the date of the next meeting as the 21<sup>st</sup> May 2025 at the village hall at 7:00pm to include the Annual Parish Meeting and the Annual Parish Council

Marcus Crowe, Chair. Wood Norton Parish Council.  
Joanne Francis, Clerk. Wood Norton Parish Council.  
[clerkwoodnortonpc@gmail.com](mailto:clerkwoodnortonpc@gmail.com)