

# Wood Norton Parish Council Accounts

## 1st April 2024 - 31st March 2025

| 2024       |                                                               |          |      |       |          |      |         |                   |               |        |           |        |           |               |       |
|------------|---------------------------------------------------------------|----------|------|-------|----------|------|---------|-------------------|---------------|--------|-----------|--------|-----------|---------------|-------|
|            |                                                               | Cheque   |      |       |          |      |         | Clerks Expenses / | Insurance /   | Dog    |           | Hall   |           |               |       |
| Date.      | Detail.                                                       | Amount   | No   | VAT   | Salary   | HMRC | Payroll | Stationary        | Subscriptions | Bins   | Purchases | Hire   | Transfers | Miscellaneous |       |
|            | Total                                                         | 3,718.29 |      | 72.46 | 1,367.69 | 5.40 | 120.00  | 352.14            | 402.86        | 223.60 | 0.00      | 108.75 | 1,037.39  | 28.00         |       |
| 12/04/2024 | Ophelia Donovan (Mar)                                         | 123.53   | BACS |       | 123.53   |      |         |                   |               |        |           |        |           |               |       |
| 12/04/2024 | Ophelia Donovan (Tavel Expenses Jan)                          | 18.90    | BACS |       |          |      |         | 18.90             |               |        |           |        |           |               |       |
| 12/04/2024 | Q4 HMRC-PAYE                                                  | 5.40     | BACS |       |          | 5.40 |         |                   |               |        |           |        |           |               |       |
| 13/04/2024 | Transfer to Business Premium Account (20-30-81 40322903)      | 1,000.00 | Tfr  |       |          |      |         |                   |               |        |           |        | 1,000.00  |               |       |
| 02/05/2024 | Ophelia Donovan (Apr)                                         | 125.53   | BACS |       | 125.53   |      |         |                   |               |        |           |        |           |               |       |
| 20/05/2024 | Wood Norton Village Hall (March Meeting)                      | 12.00    | BACS |       |          |      |         |                   |               |        |           | 12.00  |           |               |       |
| 20/05/2024 | Ophelia Donovan (Tavel Expenses Mar)                          | 18.90    | BACS |       |          |      |         | 18.90             |               |        |           |        |           |               |       |
| 20/05/2024 | NALC Subscription                                             | 118.86   | BACS |       |          |      |         |                   | 118.86        |        |           |        |           |               |       |
| 20/05/2024 | NALC Web Site Subscription                                    | 70.00    | BACS |       |          |      |         |                   | 70.00         |        |           |        |           |               |       |
| 20/05/2024 | Diane Malley - Payroll Services                               | 120.00   | BACS |       |          |      | 120.00  |                   |               |        |           |        |           |               |       |
| 04/06/2024 | Wood Norton Village Hall (AGM & May Meeting)                  | 18.75    | BACS |       |          |      |         |                   |               |        |           | 18.75  |           |               |       |
| 05/06/2024 | Ophelia Donovan (May)                                         | 125.33   | BACS |       | 125.33   |      |         |                   |               |        |           |        |           |               |       |
| 10/07/2024 | Ophelia Donovan (June)                                        | 125.33   | BACS |       | 125.33   |      |         |                   |               |        |           |        |           |               |       |
| 24/07/2024 | Ophelia Donovan (Tavel Expenses May)                          | 18.90    | BACS |       |          |      |         | 18.90             |               |        |           |        |           |               |       |
| 24/07/2024 | Wood Norton Village Hall (July Meeting)                       | 12.00    | BACS |       |          |      |         |                   |               |        |           | 12.00  |           |               |       |
| 24/07/2024 | Tim Lidstone Scott (RIDDOR - Accident Book)                   | 8.00     | BACS | 1.33  |          |      |         | 6.67              |               |        |           |        |           |               |       |
| 24/07/2024 | Zurich                                                        | 214.00   | BACS |       |          |      |         |                   | 214.00        |        |           |        |           |               |       |
| 01/08/2024 | Ophelia Donovan (July)                                        | 125.33   | BACS |       | 125.33   |      |         |                   |               |        |           |        |           |               |       |
| 30/08/2024 | NNDC Dog Bin Waste Collection                                 | 268.32   | BACS | 44.72 |          |      |         |                   |               | 223.60 |           |        |           |               |       |
| 30/08/2024 | Ophelia Donovan (Aug)                                         | 125.33   | BACS |       | 125.33   |      |         |                   |               |        |           |        |           |               |       |
| 04/10/2024 | Ophelia Donovan (Sept)                                        | 125.33   | BACS |       | 125.33   |      |         |                   |               |        |           |        |           |               |       |
| 04/10/2024 | Wood Norton Village Hall (Sept Meeting)                       | 12.00    | BACS |       |          |      |         |                   |               |        |           | 12.00  |           |               |       |
| 04/11/2024 | Ophelia Donovan (Oct)                                         | 125.33   | BACS |       | 125.33   |      |         |                   |               |        |           |        |           |               |       |
| 22/11/2024 | VAT Repayment Transfer                                        | 37.39    | Tfr  |       |          |      |         |                   |               |        |           |        | 37.39     |               |       |
| 25/11/2024 | Marcus Crowe (Auditors Gift)                                  | 20.00    | BACS |       |          |      |         |                   |               |        |           |        |           |               | 20.00 |
| 25/11/2024 | Wood Norton Village Hall (Defib Training)                     | 15.00    | BACS |       |          |      |         |                   |               |        |           | 15.00  |           |               |       |
| 02/12/2024 | Ophelia Donovan (Nov)                                         | 125.33   | BACS |       | 125.33   |      |         |                   |               |        |           |        |           |               |       |
| 02/12/2024 | Wood Norton Village Hall (Nov Meeting)                        | 12.00    | BACS |       |          |      |         |                   |               |        |           | 12.00  |           |               |       |
| 19/12/2024 | Ophelia Donovan (Backpay from April)                          | 45.76    | BACS |       | 45.76    |      |         |                   |               |        |           |        |           |               |       |
| 17/01/2025 | Ophelia Donovan (Tavel Expenses July, Sept, Nov + Stationary) | 106.70   | BACS |       |          |      |         | 106.70            |               |        |           |        |           |               |       |
| 17/01/2025 | Wood Norton Village Hall (New Clerk's Interviews)             | 15.00    | BACS |       |          |      |         |                   |               |        |           | 15.00  |           |               |       |
| 30/01/2025 | Joanne Francis (January)                                      | 91.06    | BACS |       | 91.06    |      |         |                   |               |        |           |        |           |               |       |
| 30/01/2025 | Wood Norton Village Hall (Jan Meeting)                        | 12.00    | BACS |       |          |      |         |                   |               |        |           | 12.00  |           |               |       |
| 06/03/2025 | Joanne Francis (February)                                     | 104.50   | BACS |       | 104.50   |      |         |                   |               |        |           |        |           |               |       |
| 21/03/2025 | Joanne Francis (Office Expenses + Stationary)                 | 117.68   | BACS | 9.61  |          |      |         | 108.07            |               |        |           |        |           |               |       |
| 24/03/2025 | NALC Training for Clerk                                       | 88.80    | BACS | 14.80 |          |      |         | 74.00             |               |        |           |        |           |               |       |
| 24/03/2025 | Marcus Crowe (Replacement Key for Noticeboard)                | 10.00    | BACS | 2.00  |          |      |         |                   |               |        |           |        |           |               | 8.00  |

| Date.      | Detail.                     | Amount   | VAT    | Precept  | Sundry |
|------------|-----------------------------|----------|--------|----------|--------|
|            | Total                       | 3,320.58 | 117.78 | 3,187.80 | 15.00  |
| 30/04/2024 | Precept                     | 1,593.90 |        | 1,593.90 |        |
| 10/06/2024 | VAT Reclaim                 | 117.78   | 117.78 |          |        |
| 30/09/2024 | Precept                     | 1,593.90 |        | 1,593.90 |        |
| 16/01/2025 | Transfer from defib Account | 15.00    |        |          | 15.00  |

| Date.      | Detail.                                            | Amount        | Cheque No | Invoice No | VAT          | VETS          | GSM Phone    | Supplies      |
|------------|----------------------------------------------------|---------------|-----------|------------|--------------|---------------|--------------|---------------|
|            | <b>Total</b>                                       | <b>605.94</b> |           |            | <b>98.49</b> | <b>100.00</b> | <b>60.00</b> | <b>332.45</b> |
| 12/04/2024 | CHT (Replacement battery)                          | 267.00        |           |            | 44.50        |               |              | 222.50        |
| 24/07/2024 | Emergency Phone Rental Yr 8                        | 72.00         |           |            | 12.00        |               | 60.00        |               |
| 25/11/2024 | VETS Yr 8 Payment                                  | 120.00        |           |            | 20.00        | 100.00        |              |               |
| 02/12/2024 | Replacement Pads                                   | 131.94        |           |            | 21.99        |               |              | 109.95        |
| 16/01/2025 | Transfer to General Current Acc for Training Event | 15.00         |           |            |              |               |              |               |

## Community Account (20-30-81 40977292) Balance Sheet

## General Current Account

Opening Balance (01/04/2024) 2,458.59

### EXPENSES

|                            |                        |
|----------------------------|------------------------|
| VAT                        | 72.46                  |
| Salary                     | 1,367.69               |
| HMRC                       | 5.40                   |
| Payroll                    | 120.00                 |
| Clerks Expenses/Stationary | 352.14                 |
| Insurance/Subscriptions    | 402.86                 |
| Dog Bin                    | 223.60                 |
| Purchases                  | 0.00                   |
| Hall Hire                  | 108.75                 |
| Transfers Out              | 1,037.39               |
| Miscellaneous              | 28.00                  |
| <b>Total Expenses</b>      | <b><u>3,718.29</u></b> |

### INCOME

|           |          |
|-----------|----------|
| Precept   | 3,187.80 |
| Sundry    | 15.00    |
| VAT repay | 117.78   |

**Total Income** **3,320.58**

**Closing Balance (31/3/2025)** **2,060.88**

## Community Account (20-30-81 43233073) Balance Sheet

## Defibrillator Current Account

Opening Balance (01/04/2024) 1,433.66

### EXPENSES

|                       |                      |
|-----------------------|----------------------|
| VAT                   | 98.49                |
| VETS                  | 100.00               |
| GSM Phone             | 60.00                |
| Supplies              | 332.45               |
| Sundry                | 15.00                |
| <b>Total Expenses</b> | <b><u>605.94</u></b> |

### INCOME

|           |       |
|-----------|-------|
| VAT repay | 37.39 |
|-----------|-------|

**Total Income** **37.39**

**Closing Balance (31/3/2025)** **865.11**

## Business Premium Account (20-30-81 40322903) Balance Sheet

## General Savings Account

Opening Balance (01/04/2024) 3,615.10

### INCOME

|                     |                        |
|---------------------|------------------------|
| Transfer in         | 1,000.00               |
| Interest            | 66.73                  |
| <b>Total Income</b> | <b><u>1,066.73</u></b> |

**Closing Balance (31/3/2025)** **4,681.83**

## Business Premium Account (20-30-81 50376450) Balance Sheet

## Village Sign Savings Account

Opening Balance (01/04/2024) 1,376.65

### INCOME

|                     |                     |
|---------------------|---------------------|
| Interest            | 20.43               |
| <b>Total Income</b> | <b><u>20.43</u></b> |

**Closing Balance (31/3/2025)** **1,397.08**

## Community Account Budget Forecast

Opening Balance (01/04/2024) 2,458.59

|                            |                 |             | Future        | Future        |
|----------------------------|-----------------|-------------|---------------|---------------|
|                            |                 |             | Expenditure @ | Expenditure @ |
| EXPENSES                   | 04/11/2024      | Future      | 5% inflation  | 10% inflation |
| VAT                        | 72.46           |             |               |               |
| Salary                     | 1,367.69        | 0.00        | 0.00          | 0.00          |
| HMRC                       | 5.40            | 0.00        | 0.00          | 0.00          |
| Payroll                    | 120.00          | 0.00        | 0.00          | 0.00          |
| Clerks Expenses/Stationary | 352.14          | 0.00        | 0.00          | 0.00          |
| Insurance/Subscriptions    | 402.86          | 0.00        | 0.00          | 0.00          |
| Dog Bin                    | 223.60          | 0.00        | 0.00          | 0.00          |
| Purchases                  | 0.00            | 0.00        | 0.00          | 0.00          |
| Hall Hire                  | 108.75          | 0.00        | 0.00          | 0.00          |
| Transfers Out              | 1,037.39        | 0.00        | 0.00          | 0.00          |
| Miscellaneous              | 28.00           | 0.00        | 0.00          | 0.00          |
| <b>Total Expenses</b>      | <b>3,718.29</b> | <b>0.00</b> | <b>0.00</b>   | <b>0.00</b>   |

| INCOME              | 04/11/2024      | Future      |
|---------------------|-----------------|-------------|
| Precept             | 3,187.80        |             |
| Sundry              | 15.00           |             |
| VAT repay           | 117.78          |             |
| <b>Total Income</b> | <b>3,320.58</b> | <b>0.00</b> |

|                                                |                 |                 |                 |                 |
|------------------------------------------------|-----------------|-----------------|-----------------|-----------------|
| Closing Balance (31/3/2025)                    | <u>2,060.88</u> | 2,060.88        | 2,060.88        | 2,060.88        |
| Future Income                                  |                 | 0.00            | 0.00            | 0.00            |
| Future Expenses                                |                 | 0.00            | 0.00            | 0.00            |
| Estimated Closing Balance Year End (31/3/2024) |                 | <u>2,060.88</u> | <u>2,060.88</u> | <u>2,060.88</u> |
| Forecast In Year Surplus                       |                 | 602.29          | 602.29          | 602.29          |

Including £1000 Transfer in year

## Budget Requirement 2025-26

|                                                   |                  | Inflation 0%   | Inflation 5%   | Inflation 10%  |
|---------------------------------------------------|------------------|----------------|----------------|----------------|
|                                                   | Salary           | 1572.60        | 1651.23        | 1729.86        |
|                                                   | Training         | 200.00         | 210.00         | 220.00         |
|                                                   | Office Expenses  | 312.00         | 327.60         | 343.20         |
|                                                   | Stationary       | 50.00          | 52.50          | 55.00          |
|                                                   | Payroll Services | 120.00         | 126.00         | 132.00         |
|                                                   | Auditors Gift    | 20.00          | 21.00          | 22.00          |
| <b>Total Staff Costs</b>                          |                  | <b>2274.60</b> | <b>2388.33</b> | <b>2502.06</b> |
| <b>Insurance</b>                                  |                  | 214.00         | 224.70         | 235.40         |
| <b>NALC Subscription</b>                          |                  | 188.86         | 198.30         | 207.75         |
| <b>Hall Hire</b>                                  |                  | 75.00          | 78.75          | 82.50          |
| <b>Dog Bin Waste Collection</b>                   |                  | 223.60         | 234.78         | 245.96         |
| <b>New Councilor Training</b>                     |                  | 120.00         | 126.00         | 132.00         |
| <b>Total Forecast Requirement</b>                 |                  | <b>3096.06</b> | <b>3250.86</b> | <b>3405.67</b> |
| <b>Surplus Precept after forecast requirement</b> |                  |                |                |                |
| Existing precept                                  | £3,187.80        | 91.74          | -63.06         | -217.87        |
| Precept uplift by 5%                              | £3,347.19        | 251.13         | 96.33          | -58.48         |
| Precept uplift by 10%                             | £3,506.58        | 410.52         | 255.72         | 100.91         |