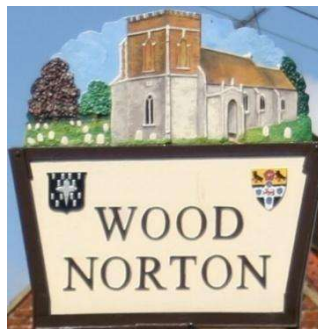




Wood Norton Parish Council

Chairperson: Marcus Crowe Parish Clerk: Joanne Madders clerkwoodnortonpc@gmail.com

A PARISH COUNCIL ORDINARY MEETING will take place on
Wednesday 16th July 2025 at the VILLAGE HALL at 7.30pm

Councillors are summoned to attend the above ordinary meeting for the purpose of transacting the business on the agenda shown below.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. To consider accepting apologies for absence.
2. To record Declarations of Interest from members on any item to be discussed.
All Councillors are reminded to complete and sign their Declaration of Interest on the NNDC website.
3. Minutes:
 - a. To discuss any matters from the minutes not listed on the agenda. (For information only).
 - i) Cllr Johnson to sign declaration of office as Vice Chair.
 - ii) Cllr Crowe to send AGAR to external auditors.
 - iii) Cllr Lidstone-Scott to liaise with the Orchard Community regarding dog fouling signage.
 - b. To approve and sign the Minutes of the Parish Council Meeting held on 21st May 2025.
4. To receive reports from the County Councillor and District Councillor.
5. Parishioner open forum – please advise the clerk in advance of the meeting if you will be raising any points.
6. The Chair/Clerk to provide an update on any information, actions or correspondence since the last meeting.
7. Finance:
 - a) To receive the current financial position.
 - b) To approve payments to be made:
 - i) Clerk's office expenses and home working allowance
 - ii) new laptop
 - iii) Insurance renewal
 - iv) Dog waste bin
 - c) To consider the purchase of an Auditor's gift.
 - d) To accept VAT refund of £170.62
 - e) To approve VAT transfer to Defib a/c of £98.49

- 8.** To receive an update on VETS.
- 9.** To receive a highways update / SAMS2.
- 10.** To receive an update on drainage issues.
- 11.** To reconsider the requirements regarding allowable email domains.
- 12.** To consider the new clerk's training and development, and membership organisations.
- 13.** To discuss the new requirement to have an IT Policy.
- 14.** To consider the seat on the village hall sign for repair or replacement.
- 15.** To review the Action Plan and Risk Assessment.
- 16.** To discuss any other urgent Items.
- 17.** To receive any items for inclusion on the next Agenda.
- 18.** To note the date of the next meeting as the 17th September 2025 at the village hall at 7:30pm.

Joanne Madders
Clerk to Wood Norton Parish Council
9th July 2025